

The background features a decorative graphic consisting of three concentric blue circles of varying sizes. Two thin blue lines originate from the top left and extend diagonally towards the middle circles. A larger blue circle is partially visible at the bottom right corner.

Legal audit service in the area of assessment of the organization's compliance with the GDPR

Nasza Oferta jest skierowana do tych podmiotów, które już wdrożyły RODO, a obecnie chcą sprawdzić, czy faktycznie spełniają wymagania prawne, a w przypadku stwierdzenia nieprawidłowości – podjąć działania mające na celu bycie przez ich organizację zgodną z RODO i innymi przepisami obowiązującymi w zakresie ochrony danych osobowych.

I am pleased to inform you that we have started the legal audit service in the area of assessment of the organization's compliance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27.04.2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as "GDPR") and other regulations applicable to the protection of personal data.

The offer is addressed to those entities that have already implemented the GDPR and currently want to check whether they actually meet legal requirements, and in the case of irregularities - take measures to be consistent with the GDPR and other regulations applicable to the protection of personal data.

The scope recommended by us mainly involves the verification whether the examined organization:

1. Must appoint a data protection officer.
2. Sets the appropriate basis for the collection and use of personal data.
3. Performs the information obligation in accordance with the new rules.
4. Communicates in a transparent manner, keeping in mind the principle of transparency introduced by the GDPR, which is to be applied at all stages of communication with the person whose personal data is being processed.
5. Cares about respecting the rights of persons whose personal data is being processed, i.e. not only by caring itself for such rights, but also by supervising and enforcing it from external entities acting at its order or on its behalf, with whom it concludes personal data processing agreements.
6. Acts properly in the event of a breach of personal data protection.
7. Has and maintains relevant documentation, but also whether it creates and collects documentation that is not necessary or required by the GDPR.
8. Analyzes risks in the processing of personal data.
9. Acts in accordance with the principle of accountability, i.e. whether it has introduced and follows internal procedures that are to:
 - ensure compliance with the GDPR,
 - create the opportunity to demonstrate that personal data is processed correctly.
10. Properly prepared its employees to comply with the new regulations.

The method of conducting the audit:

During the examination we will select the areas of the company's activity in which the risks related to the lack of compliance with the GDPR may arise. Then, the level of significance will be determined and the scope of documents and procedures will be indicated, as well as the operations that are to be checked thoroughly. The examination will consist of the analysis of both documents and information for which the organization will be asked. As a rule, it will also be necessary to perform certain verification activities at the organization's headquarters (during two to three sessions, about six hours each).

The audit result:

After the audit, the examined organization will receive a report. It contains the results of the assessment of collected documents and information in relation to the adopted criteria, i.e. the provisions of the GDPR. Based on the obtained results, we recommend corrective actions, i.e. actions that you should take to adapt your organization to function in the new legal reality. The report will be prepared in Polish and in the language of your choice (German or English). The report will indicate identified irregularities (i.e. areas in which the organization shows a lack of compliance with the GDPR) and the recommended methods of their correction.

Time:

The estimated time we spend on auditing is on average from 40 to 75 hours and depends on, among other things, the scope of the audit agreed with the client.

The above time is not binding and is subject to concretisation during the arrangements with each client.

Term:

For individual arrangements.

If you have any questions, we remain at your disposal.